



Wellesley Parents' Association

Minutes of Meeting held Monday 18th September 2023, 7.30pm, Online

Committee Members	Robert Pritchard, Sam Batchelar, Caroline Drury, Sarah-Jane Hays, Nicola McKenzie-Maurd, Chloe Bridgeman, Ding Wang, Madeleine Andrews, Dinah Cohen, Rebecca Clancy, Amy Anderson, Cherie Burnett
School Representative	Michael Bain
Foundation Representative	N/A
Apologies	Cormac Denton

Action Items & date	Date	Who	Status
• Playground sunshade scoping	TBA	Cherie	In progress
• Art Calendar	Term 4, Wk 1	Sarah – Jane	In progress
• WPA Membership management		All	TBA
• Sunday Funday 2023		Rob	Completed
• Greeting Cards			Hold
• Entertainment Books		Anna Lane	In progress
• School Disco	TBA	Rob	Completing

REGULAR COMMITTEE MEETING

Opening/Apologies/Previous Meeting Minutes:

Rob Pritchard opened the meeting at 7.32pm and gave apologies for Cormac Denton.

Previous meeting minutes were agreed by Sam Batchelar.

Action Items:

Playground Sunshade – Cherie had an appointment with Coverworks and with Shade Pro. Both had commented that it will not be an easy job given the sizing of the playground area, the site and wind exposure.

Shadepro have recommended hip roof style covers and Coverworks have recommended rectangle sails for the area. We have received two quotes from Shadepro for the two playground areas. 10x8 meter junior playground \$17,800 plus GST, 10x12 meter larger top playground \$18,890 plus GST. Council permit required and engineer PS1 fees approximately \$5000 not included in quote.

Coverworks have not been able to supply a quote yet as they are still working on it. Ian from Coverworks has informed Cherie that the install of the required poles is a bit of a problem as they are too big and long for their digger. He has been trying to outsource this part of the install but when he starts the detail process the contractors say no as its not quick and easy for them. He has one more contractor to hear back from.

Maintenance - The shades require an annual clean. Both companies will erect and take down the shades and store when required and the cost is approximately \$1000 per year. Each company structures this slightly differently but both work out to be approximately the same.

They are usually put up around Labour weekend and we will need to request they be taken down over the Christmas break to limit vandalism, then put back up at the start of term 1 and taken down again at end of daylight savings. The companies need to do manage the installs each time for health and safety due to the height of the shades.

Vandalism - Coverworks informed that the shades do get vandalised. They can repair cuts and burns but not if the shade is stretched from people lying on them. Clint has seen people jump on them like a trampoline and people lay on them as well.

Coverworks informed that they need to take into count safety and falls from the playground and allow enough space with fall zone from playground equipment, 1.8 to 2 meters. They have asked we contact the playground people regarding the required fall zone and replacing one of the posts near climbing wall with robe walk.

Coverworks have done shades at Kelson school and Shade pro has done shades at Trentham school.

Wire holds it on in place.

Both companies have said they use the best materials available and are suited for the wind and elements exposure.

Clint was present with the meeting with Coverworks and asked a lot of important questions which was very helpful.

Cherie to send the appointment notes that she has taken, and quotes supplied to date to Rob, Sam and Caroline and would like support with the process as it is not her expertise.

Art Calendar – Sarah-Jayne informed that the web site closes next Monday 25th September and so far, there has been approximately \$4500 worth ordered. Sarah Jane to organise a reminder to go out to the school community on Friday 22nd September to remind people of the cut off time and to get orders in. Company will process the orders and then send to school.

Greeting Cards – Not discussed.

Membership management – Not discussed. Pending.

Sunday Funday – Rob advised it has been closed out and completed.

Entertainment Books – Not discussed.

Junior School Disco – Rob reported that it was another success with a profit even though more was spent on decorations with the change in theme. Profit of \$142.84. Numbers were the same as last year. A great event and would like to continue to hold the event.

Additional Items:

Other Fundraising Ideas – Rob suggested WPA still need to come up with a grand plan/big fundraising idea and based on the pricing for the shades if upwards of \$20,000 - \$30,000 then they might be an idea.

Big Grand Plan Idea – Sam asked Mike if the school has a big fundraiser idea and Mike said they are working on the grand multimillion-dollar plan for the swimming pool area and back toilet block area. Considering eco classroom with outdoor area with greenhouses etc for enviro studies. There might be something there we could fundraise for. Mike would like the WPA to focus on fundraising items that the current kids can benefit from for example the shades for the playground area.

Schools Foundation:

Games – Rob sent out a spread sheet of the current classroom games with years 1-3 still to come. Sam will complete the stock take of these rooms. Rob to complete some of the year 7 classes.

Rob reported that the games that were purchased 5 years ago are still in classes and in the most part intact. Some classes are under.

There is a wish list from teachers and some teachers bring in their own games. Word games, tactile games, and chess have been some of the requests from teachers.

Rob asked our thoughts on games purchase.

Sam remarked given the WPA funds and no plans to spend, that a games purchase would be a good idea.

Rob suggested we set aside \$1000 for games purchase. Sam happy to have a look around at games and prices for purchase. Everyone agreed on the games purchase of \$1000 and Dinah suggested that we go ahead as we have all agreed.

There have been a good number of games that have been donated in the past weeks by the Wellesley community and are mostly suited for the junior school which will be distributed by Rob. One family in particular donated a good number of new games for the school.

Cherie suggested that we send out a thank you to the school community and a special thank you card to the family that made such a generous donation of games.

Cherie to draft a thank you notice for school to send out in Friday email and will write a thank you card to the family that made the generous donation.

Runathon – Wednesday 20th September 2023.

BBQ fundraiser, Rob requires 1 more helper, Caroline volunteered.

Create For A Cause – Glenn requires 2 helpers in the afternoon, Caroline and Cherie have volunteered.

6 helpers required for the evening, Rob, Caroline will be there, and Rebecca Clancy and Sam have volunteered.

Mike mentioned that the kid's art is set up on Wednesday and the art from Glenn and Tim will be set up on the Thursday.

Class Reps 2023 – Not discussed.

Principals Report:

Mike thanked the team for the support provided for Grandparents Day which went very well with 407 Grandparents/attendees. Thanks also to the PA for supplying the food.

Lots of enrolment interviews and great responses from the discovery days with two more planned for term 4 around the time of Labour weekend. The school has not done a discovery day in term 4 previously but thought would give it a go.

It has been a very busy term with the Science Fair, Roadshow, Runathon, year 7 Adrenaline Forest and Create for a Cause still to come. Wellesley has been on show with visual arts and performing arts, stem and science.

A heads up that next term is only 9 weeks with Labour weekend in it so will go very quickly. Athletics end of October, Choir Camp going to Auckland and Hereworth billeting in week 4.

Mike is very proud of the school community with the boys arriving to school after a rough windy night and helped collecting up loose branches etc from around the school.

Treasurer's Report:

Caroline emailed a copy of the treasurers report out to the WPA. Caroline did a run through of the report at the meeting.

Other Items

Nicola asked if the next meeting was the last for the year and asked if we could add in the next agenda for the October meeting to plan for next years Sunday Funday 2024. Rob noted that we will also need to plan a WPA end of year function.

Meeting ended: 8.20pm

Next meeting: 16th October 2023

REF: List of WPA Committee Members 2023

Name	Position	Son/s class
Robert Pritchard	Chair	Year 6
Sam Batchelar	Deputy Chair	Year 3
Caroline Drury	Treasurer	Year 5
Cherie Burnett	Secretary	Year 5
Amy Anderson		Year 4
Belinda Zohrab-McConnell		Year 7
Bridgette Smithson		Year 8
Anna Lane	Will help with events	Year 2
Chloe Bridgeman		former parent
Cormac Denton		Year 2
Dinah Cohen		Year 8
Ding Wang		Year 4
Emma Worthington		Year 6
Erica Luke		Year 8
Madeleine Andrews		Year 6
Melanie Main		Year 6
Melissa (Mel) Curry		Year 5
Mia Dong		Year 2
Michael Bain	Principal	n/a
Nicola Mackenzie -Maurd	Class Rep Co-ordinator	Year 7
Rebecca Clancy		Year 7
Rebecca (Bec) Fitzpatrick		Year 4 and 5
Sarah-Jane Hays	Art calendars	Year 8
Tatsat Mishra		Year 2