



Wellesley Parents' Association

Minutes of Meeting held Monday 14 August 2023, 7.30pm, Wellesley College

Committee Members	Robert Pritchard, Sam Batchelar, Sarah-Jane Hays, Nicola McKenzie-Maurd, Chloe Bridgeman, Ding Wang, Cherie Burnett
School Representative	Michael Bain
Foundation Representative	N/A
Apologies	Melissa Curry, Madeline Andrews, Caroline Drury

Action Items & date	Date	Who	Status
• Playground sunshade scoping	TBA	Cherie	In progress
• Art Calendar	Term 4, Wk 1	Sarah – Jane	In progress
• Honey Pots		Amy Anderson	Cancelled
• My Kindo App (small coin fundraisers)	September/October	Mike	Cancelled
• WPA Membership management		All	TBA
• Sunday Funday		Rob	Completed
• Greeting Cards			Cancelled
• Entertainment Books		Anna Lane	In progress
• School Disco	TBA	Rob	Completing

REGULAR COMMITTEE MEETING

Opening/Apologies/Previous Meeting Minutes:

Rob Pritchard opened the meeting at 7.38pm and gave apologies for Madeline Andrews, and Melissa Curry. Cherie Burnett gave apologies for Caroline Drury.

There were not enough people in attendance to make a quorum so did not approve the previous meeting minutes.

It was discussed that we could do a run through on items, but no action taken on anything that requires voting.

Action Items:

Playground Sunshade – Cherie has an appointment with Coverworks on Tuesday 15th August at 8am, and with Shade Pro on Wednesday 16th August at 3pm with Shade Pro.

Art Calendar – Sarah-Jayne informed that all artwork has been collected, missing only 12 for the entire school. The art has been sent to Auckland for scanning which should be done in the next couple of days. Ready to go just need to decide on pricing due to there being a price increase and decide on order time.

Pricing to produce has increased by 3.5%. The increase to each item would be a small amount. Rob happy to leave pricing at the same as last year. Nicola commented that she would be happy for the price to go up and to pay more for the diary. Mike recommended the 3.5% increase for the producing cost be added on to the purchase price.

Sarah -Jayne to email out to the WPA for voting and plan to have orders in by end of term 3.

Greeting Cards – Not discussed – to be deleted.

Honey pots – Deleted.

My kindo app – Mike informed that it has not gone anywhere and to delete.

Membership management – To be discussed at next meeting.

Sunday Funday – Rob advised it has been closed out and completed.

Entertainment Books – Anna Lane sorting. Not discussed.

Junior School Disco – Cherie had attended and said it was a good turnout. Rob to catch up with Anna regarding the finance and numbers. Payments outstanding need to be made to reimburse Anna and to pay DJ. Rob to update on the Disco.

Additional Items:

Big Idea - Not discussed.

Schools Foundation:

Games – Rob suggested a board game drive for the end of August and will take the lead on organising.

People can bring in old or new complete board games or cards and drop off at Janice Meo's room. Rob will collect.

Volunteers will stocktake the existing games in classrooms. Need volunteers for years 7 and 8 classrooms.

Sam will stocktake years 1,2, and 3 classrooms. Cherie year 4 classrooms. Rob year 5 and 6. Nicola will do a year 7 class.

Nicola will liaise with the class reps for the additional volunteers for year 7 and 8.

Nicola will send out a request for board games and card games that are complete and in good condition. This request to be circulated to all parents from the class reps. Details about delivery location to be included in the email.

College Old Boys Day – Mike confirmed that it had been cancelled this year, due to it being on a school day and the high schools are wanting to promote attendance at school. Wellesley want to support this. We will have it back on the agenda for next year.

Grandparents Day – Friday 15th September 2023.

Rob to check if Mel Curry would like to take the lead.

Racheal organises the food for the day. Costs approx. \$1500

Requiring volunteers – 4 in the morning for set up tables etc. 12 to 14 helpers in the afternoon.

Runathon – Wednesday 20th September 2023.

BBQ fundraiser, Rob said he is happy to take the lead.

Art Week – Glenn would like the WPA to handle the finance. Rob to discuss finance with Caroline.

Require volunteers 3 for set up and 3 for sales desk for the eventing.

Further information TBC

Class Reps 2023 – Not discussed.

Principals Report:

No report given.

Treasurer's Report:

A copy of the Treasurer report attached. Not discussed.

Rob reported that the ANZ account for the WPA had been set up after 6 weeks of trying to sort. There is now a proper set up with a 2-person approval which means less wait time for paying out expenses and reimbursements.

Rob, Sam, Caroline, and Cherie are the approved people on the account.

Meeting ended: 8.10pm

Next meeting: 18th September

REF: List of WPA Committee Members 2023

Name	Position	Son/s class
Robert Pritchard	Chair	Year 6
Sam Batchelar	Deputy Chair	Year 3
Caroline Drury	Treasurer	Year 5
Cherie Burnett	Secretary	Year 5
Amy Anderson		Year 4
Belinda		
Bridgette Smithson		Year 8
Anna Lane	Will help with events	Year 2
Chloe Bridgeman		former parent
Clint Griffin		Year 6
Cormac		
Dinah Cohen		Year 8
Ding Wang		Year 4
Emma Worthington		Year 6
Emma Young		Year 8
Erica Luke		Year 8
Madeline		Year 6
Melanie Main		Year 6
Melissa (Mel) Curry		Year 5
Mia Dong		Year 2
Michael Bain	Principal	n/a
Nicola Mackenzie -Maurd	Class Rep Co-ordinator	Year 7
Rebecca Clancy		Year 7
Rebecca (Bec) Fitzpatrick		Year 4 and 5
Sarah-Jane Hays	Art calendars	Year 8
Tatsat Mishra		Year 2