



Wellesley Parents' Association

Minutes of Meeting held Mon 19 Sept 2022, Wellesley ZOOM Link and in person

Committee Members	Rebecca Fitzpatrick; Rebecca Clancy; Robert Pritchard; Amy Anderson; Dinah Cohen and Mel Curry.
School Representative	Mike Bain
Foundation Representative	Rosie Torbit
Apologies	Nicole Noldus; Sarah-Jane Hays; Clint Griffin; Caroline Drury-Petit; Ding Wang; Chloe Bridgeman; Anna Lane
Other attendee	Kirk Fitzpatrick

Action Items & date	Date	Who	Status
• Parents drinks term 3	15 September	Rebecca F	Completed
• Runathon volunteer call up	7 September	Rosie /Rob	Completed
• Lions Rugby Game tickets promotion	20-21 Sept	Rebecca F/Mike/Karen	In progress
• Honey Pots	20 Sept	Amy Anderson	In progress
• Grandparents Day	29 September	Amy Anderson/Rosie	In progress
• Playground sunshade scoping	?	Caroline/Paul	In progress ?
• Art Calendar	End of term 3	Sarah – Jane	In progress
• Xero Subscription to be cancelled	September	Robert R	In progress
• My Kindo App (small coin fundraisers)	September/October	Mike/Karen	

Special Meeting - Did not proceed due to lack of quorum

(We required a quorum of **10 members to be present**. The amended constitution required it to be passed by a two thirds majority and unfortunately there are no proxy votes. The Board has approved proceeding with proposed amendment to the Constitution which will enable online meetings to continue. Adoption of the amendments is to occur via a rescheduled Special Meeting.) The New act will need to be reviewed next year and constitution updated accordingly.

Regular Committee Meeting

Opening/Apologies/Previous Meeting Minutes

Rebecca F opened the meeting and gave apologies for various members. Rosie passed previous minutes and Rebecca C seconded.

Action Items

Action table updated, as above.

Principals Report

Mike delivered his principal's report including update on the roll which is now at 287 and getting close to the 300, with three new entrants starting Term 4 and two boys coming in these last two weeks. Year 7 and 8s are getting ready for camps, (camps delayed from Term 1).

Big property works are in progress, with stream remedial work awaiting costings. Draft designs have involved iwi consultation and resource consent, and now awaiting pricing. Tennis court work is set to proceed and just awaiting the revised lease agreement (lease expired) from Hutt City Council. The Eastbourne Community Board is favourable to the Wellesley solution and will hold an extraordinary meeting once the HCC lease is received. New cricket pitch works also underway. GP day coming up, anticipating 400 + visitors. Recent series of Discovery Days were successful, with 12 boys on Tues 30 August and 31 boys on Sunday 11th Sept. The visits have generated lots of interest and enrolment interviews. Mike mentioned interesting enrolment patterns with Year 6 full for 2023 and Year 5, Year 7 and 8 close to full. Good growth for Years 1-2 but more enrolments needed for Year 3-4, and ideally, we get another 7 or so boys to allow two year 4 classes in 2023.

The School's Movie premier scheduled for **Wed 16th November**, with 4.30pm and 6.30pm screenings in Wellesley Hall (though also a possible option with the Lighthouse Cinema in Petone). Every class has put together a 3.5 min clip which will be collated into the movie story. All the movie work may herald the start of movie making module at School – training the Year 6-8 boys with movie editing, and other technical skills.

Treasurer's Report

A copy of the treasurer's report was distributed at the meeting. WPA Account balance at 31 August: \$31,905. Sitech invoice for \$12,126.75 paid on 7 September along with other payments. Total payments made 23 May – 23 Sept: \$13,617.69. Awaiting final profit total from the recent Runathon.

Robert noted upcoming expenses for GP Day catering and Rebecca to give Robert her receipt from the recent BOT/WPA drinks at Dillingers.

School/Foundation Events & Activities

The recent Dillingers drinks were a success with 30 or so parents attending. WPA and Mike agreed that quarterly drinks will continue at Dillingers (as opposed to Petone) as a better turnout in the city. The platters of food were small and eaten up very quickly so noted for next time that the WPA will likely need to fund additional food and chat to Dillingers about options. Rebecca F thanked Rob and Kirk for hosting the runathon. Robert and Kirk noted that the junior helper – Jenny – was fantastic but mentioned a very busy juggling act for the middle and senior BBQ (with the three volunteers all unwell and not able to assist). 380 sausages cooked for the fundraiser. Bryn Rees year 6 teacher very helpful on the BBQ also.

Grandparents Day is booked for Thursday 29 September. Amy Anderson will work with Rachel Seymour Catering Manager. Amy has received names of approx. 10 volunteers so far, and with Rosie's help will put another reminder out in teacher emails Friday 23rd Sept and EDM Tues 27th Sept. Amy to devise message and send through to Rosie on 22 Sept.

Wellesley Comms – Rosie has sent various comms (Dillingers drinks reminder and GP Day volunteers) to both EDM and to teachers for Friday emails as per concerns raised back in August meeting about some comms being missed, especially by parents who receive multiple newsletters from various schools.

ARTBOURNE is 10 – 13 November 2022. A shared roster for volunteers distributed since Mon 12 Sept. Approx 8 names in roster so far. Lots of questions from committee about **ARTBOURNE** and the various artists that are exhibiting, along with the roll of volunteers.

Mike mentioned about the cashback offer for selling the Lions rugby game tickets for this Sat 24th September. Yes the WPA would like to promote, via Facebook, ideally on Tues 20 – Wed 21 September

Amy Anderson talked about the possible honey fund (Khandallah based Co) fundraiser. The honey pots are 500g and sell for \$15 and the school makes \$5 each pot. The honey pot labels will have a unique Wellesley designed label. Amy to send link to Mike. The WPA discussed package ideas - sell the art calendars and the honey together. Wine selling can also be a good option. Eventually, various goods could combine as a Christmas hamper catalogue fundraiser.

Sunshade for playground to be explored. Await an update from Paul and Caroline.

Art Calendar – Rebecca F will follow up with Sarah Jane to get updated on art completion.

Any other business

Formal membership of the WPA was discussed with an agreement that the Committee will email all listed members to check on their membership status of the committee. Various members haven't been in touch for quite some time.

The Committee also discussed payments for sausage sizzle fundraisers and the difficulty with having gold coin transactions. Can the School look in to the My Kindo app for these smaller transactions? This app used at Ngaio School and at Raroa Intermediate for various fundraisers to avoid hassles with gold coins.

Next meeting: Tues 18 October 2022 - 7.00pm - The Thistle Inn, Thorndon, Wellington CBD

This meeting will also include the special meeting (note we will need at least 10 committee members that can't include the Chair or Mike). There will be no zoom link at this meeting and will be the final wrap up for 2022.

Meeting closed: 9.01pm

REF: List of WPA Committee Members @ 22 August 2022

Name	Email	Position	Son/s class
Rebecca (Bec) Fitzpatrick	rpolvere@gmail.com	Co – Chair	Year 3 and 4
Rebecca Clancy	clancycentral@gmail.com	Co- Chair	Year 6
Robert Pritchard	robpicad@hotmail.com	Treasurer	Year 5
Paul Fryer	paulandcherie@xtra.co.nz	Deputy Treasurer	Year 4
Caroline Drury	caroline_drury@yahoo.co.nz	Secretary	year 4
Rosie Torbit	rosie@wellesley.school.nz	Staff Rep/Dep Secretary	Year 8
Amy Anderson	otamyhughes@hotmail.com		Year 3
Clint Griffin	clintgriffindotcom@gmail.com		Year 5
Anna Lane	acespence1@gmail.com	Will help with events	Year 1
Bridgette Smithson	bridgettesmithson@gmail.com		Year 7
Chloe Bridgeman	chloe.bridgeman@xtra.co.nz		former parent
Ding Wang	wangding@rocketmail.com		Year 3
Dinah Cohen	dinahcohennz@gmail.com		Year 7
Emma Worthington	emma@regalman.co.nz		Year 5 and 6
Emma Young	Emma@loweandco.nz		year 7
Erica Luke	ericaluke4@gmail.com		Year 7
Melanie Main	melandgregmain@gmail.com		year 5
Melissa (Mel) Curry	mellyinwelly@gmail.com		Year 4
Mia Dong	mia.dong66@gmail.com		Year 1
Michael Bain	principal@wellesley.school.nz	Principal	n/a
Nicola Maud-Mackenzie	nicolamackenzie@hotmail.com	Class Rep Co-ordinator	Year 6
Nicole Noldus	nicole@noldus.co.nz	Requested resignation	Year 3
Sam Batchelar	incredibly_angelic@hotmail.com		Year 2
Sarah-Jane Hays	sj_hays@yahoo.co.nz	Art calendars	Year 7
Tatsat Mishra	Tatsat.Mishra@microsoft.com		Year 1