



Wellesley Parents' Association

Minutes of Meeting held Mon 9 May 2022, Learning Hub, Wellesley incl ZOOM Link

Committee Members	Rebecca Fitzpatrick ; Rebecca Clancy; Robert Pritchard; Amy Anderson; Anna Lane; Mel Curry
School Representative	Mike Bain
Foundation Representative	Rosie Torbit
Via ZOOM Link	Sarah-Jane Hays; Chloe Bridgeman; Nicola Maud-Mackenzie
Apologies	Caroline Drury; Angie Griffin; Paul Fryer; Emma Worthington

Action Items & date	Date	Who	Status
• Check out options on www.schoolfundraising.org	28 March	Robert	
• Check option for bomb squad visit	28 March	Mike	
• Update on Charities Registration	28 March	Robert	
• Date and planning for Disco	9 May	Mel Curry	In progress
• Check date for Term 2 Parent/WPA/BOT drinks	9 May	Rosie	Complete
• Check date for Grandparents Day 2022	9 May	Mike	
• Check date for Tennis Court opening 2022	9 May	Mike	
• WPA Constitution interim amendments update	9 May	Rebecca F	

Opening/Apologies

Rebecca F opened the meeting and gave apologies. Committee members introduced themselves to assist those parents that have recently joined the WPA.

Previous Minutes

Previous minutes reviewed - approved by Rebecca C and seconded by Rosie.

Principals Report

Mike presented his update with key points: School roll now 283, with aim is to reach 300 by YE 2022. So far, a busy start to Term 2 with over 90% of families involved in parent-teacher engagement meetings and a nice feel to have everyone visiting onsite. COVID remains on the Wellesley agenda with, as of 9 May, six boys, two staff currently away. Currently approx. one third of boys are wearing masks. Mike thanked the committee for approving the allocation of funds to purchase five Sitech sound systems. He will be discussing the purchase with Sitech on Tuesday 10th May. There has been a manufacturing delay with the water tanks hence delivery is still 4-6 weeks away. Mike thanked Robert for organising both recent cross-country BBQs and also helpers including Anna and Rebecca C for assisting, and also Tats for his generous sponsorship. Mike is pleased to see the wooden seat and plaque installed in the playground and along with the committee thanked parents Sam Batchelar and David Sidaway for making this happen. Lastly, Mike mentioned that winter sports trials are almost complete, and a busy term of sports fixtures lies ahead including a trip for the rugby 1st XV off to Cambridge.

Treasurer's Report

A copy of the treasurer's report was distributed at the meeting. Current WPA Account balance is: \$25,190.98.

Term 1 2022 levies have now been paid and deductions coming up will include \$10,500 + GST for Sitech and payment of \$370 to Robert for BBQ costs (NB: \$500 donation deposit from Tats has already covered this).

Spending request

The school requested that the WPA review the requested funding to purchase five Sitech sound systems as quickly as possible. To enable it to be progressed as early as possible if approved. An email was sent out 3rd May to all committee members seeking approval or feedback. We received one question about utilising the school's operating budget instead. Mike responded outlining that whilst the systems will have an enormous benefit for the boys, they are still a 'nice to have' and may not reach the top of the list in the operating budget. Overall, it was agreed the purchase is worthwhile and will well support the boy's learning at Wellesley.

All responses were approvals totalling 75% of the committee. **Approvals:** Rebecca F, Rebecca C, Paul, Caroline, Rosie, Sam, Chloe, Sarah-Jane, Ding, Melanie, Mel, Nicola, Nicole, Angie, Tats, Mia, Anna, Amy.

Rebecca F asked if there was a need to actively fundraise for any other projects, large or small. Currently the School is not ready to launch into any purchasing of an Apple computer suite and equally, the WPA is not able to undertake any major fundraising. Rather, the WPA agrees that it is best to re-establish its core activities and events involvement including Grandparents Day, the junior disco, Parent/BOT drinks and athletics BBQS before undertaking anything larger.

School/Foundation events & Activities

The WPA (along with the BOT) plan to host drinks at the Victoria Tavern in Jackson St Petone in term 2. Rosie to request a date option from SLT. A junior disco is also planned for Term 2 and Mel Curry along with Anna Lane, Amy Anderson and Rob Pritchard have all offered to assist. Mel Curry is to email Chevon O'Leary to organise an ideal date and also get in touch with Ding to get notes on disco organising. DJ will be booked once a date is confirmed.

Class Reps

Nicola has emailed her update and has almost filled all the parent rep spots across the school. She reports that many parent reps have already begun organising events and get togethers for their respective class groups. WPA and School events will need to bear in mind many dates in Term 2 that are filling up with class group gatherings. It is great to see these gatherings being organised as many parents have missed the social interaction aspect that has not been possible under Red COVID.

Fundraising

Sarah-Jane has given an update on the art calendar project fundraiser. Glen has been very helpful in getting this organised. Whilst Glen is away on COVID leave, a reliever has been getting the artworks underway with the boys. Sarah-Jane also mentioned that the project art paper has arrived at School.

Other business

Rebecca F gave an update on the WPA constitution and mentioned that the Act governing societies such as the WPA has been recently updated so we have been advised, for the interim, to only make the bare minimal change (updating the online meeting section) as we have two years to enact the full required updated Act guidelines. Rebecca F will send out interim proposed changes to the committee and will present to the Board at the next BOT meeting.

Rosie to reformat minute template and add a TO ACTION section at the start of minutes to make required actions easier to see by committee members.

Rosie has offered to assist the new members with events calendar and a background to WPA involvement in school activities.

Next meeting Monday 13 June 2022.

Meeting closed: 8.35pm.

REF: List of WPA Committee Members @ 9 May

Name	Email	Position	Son/s class
Rebecca (Bec) Fitzpatrick	rpolvere@gmail.com	Co - Chair	year 3 and 4
Rebecca Clancy	clancycentral@gmail.com	Co- Chair	Year 6
Robert Pritchard	robpicad@hotmail.com	Treasurer	Year 5
Paul Fryer	paulandcherie@xtra.co.nz	Deputy Treasurer	Year 4
Caroline Drury	caroline_drury@yahoo.co.nz	Secretary	year 4
Rosie Torbit	rosie@wellesley.school.nz	Staff Rep/Dep Secretary	Year 8
Michael Bain	principal@wellesley.school.nz	Principal	n/a
Amy Anderson	otamyhughes@hotmail.com		Year 3
Angie Griffin	accounts@sapresscuttings.co.za		Year 5
Anna Lane	acespence1@gmail.com	Will help with events	Year 1
Bridgette Smithson	bridgettesmithson@gmail.com		year 7
Chloe Bridgeman	chloe.bridgeman@xtra.co.nz		former parent
Ding Wang	wangding@rocketmail.com		year 3
Emma Worthington	emma@regalman.co.nz		year 5 and 6
Emma Young	Emma@loweandco.nz		year 7
Erica Luke	ericaluke4@gmail.com		Year 7
Melanie Main	melandgregmain@gmail.com		year 5
Melissa (Mel) Curry	mellyinwelly@gmail.com		Year 4
Mia Dong	mia.dong66@gmail.com		Year 1
Nicola Maud-Mackenzie	nicolamackenzie@hotmail.com	Class Rep Co-ordinator	Year 5
Nicole Noldus	nicole@noldus.co.nz		Year 3
Sam Batchelar	incredibly_angelic@hotmail.com		Year 2
Sarah-Jane Hays	sj_hays@yahoo.co.nz	Art calendars	year 7
Tatsat Mishra	Tatsat.Mishra@microsoft.com		Year 1