



POSITION DESCRIPTION

TITLE: Teacher	REPORTS TO: Syndicate Leader
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PRIMARY PURPOSE OF THE POSITION:

To lead the teaching and learning and pastoral care of students in your class (and wider student body) at Wellesley College.
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KEY RESULT AREAS:

	Expected Performance Outcomes:
Teaching and Learning	<ul style="list-style-type: none"> – Ensure that the teaching and learning at Wellesley is boy focussed, relevant and engaging – Monitor planning, teaching and assessment practices and share best practise models at syndicate meetings – Be conversant with current practice of leading boys’ education
Pastoral Welfare	<ul style="list-style-type: none"> – Be the first port of call for minor pastoral matters and manage all incidents in a positive and proactive manner. – Be proactive in developing excellent relationships with all students and staff.
Administration	<ul style="list-style-type: none"> – Ensure accurate records are kept for students under your care.
Professional Practice	<ul style="list-style-type: none"> – Undertake and be open to feedback and the appraisal process at Wellesley using a collaborative approach to ensure the best practice. – Undertake regular professional development
Health and Safety	<ul style="list-style-type: none"> – Comply with Wellesley School’s health and safety policy and practices – Observe safe work practices in accordance with school policy, training and instruction – Identify, report, and, where appropriate, action risks/hazards in order to ensure the risk does not occur or recur
General	<ul style="list-style-type: none"> – Consistently demonstrate the values of Wellesley College – Undertake other duties as determined by the Principal to meet school objectives and strategic goals

RELATIONSHIPS/INTERACTIONS:

External	Internal
<ul style="list-style-type: none"> - Parents - Suppliers - Contractors 	<ul style="list-style-type: none"> - Students - Teachers - Senior Leadership Team - Principal - Board of Trustees

PERSON PROFILE

COMPETENCIES/ATTRIBUTES:

<ul style="list-style-type: none"> - Excellent leadership and management skills of a classroom and in the playground - Consistently display and encourage the school’s vision, mission and value - Excellent communication skills and the ability to build relationships with all stakeholders of the Wellesley community - Be accountable for the teaching and learning and hold staff accountable for students development, learning and performance - Positive approach to teamwork - Sound decision making capability - Excellent communication skills, written and verbal - Strong empathy - Ability to use initiative to proactively manage a range of situations - Good sense of humour and high energy levels - Attention to detail - Good initiative and flexibility

ESSENTIAL QUALIFICATIONS AND EXPERIENCE:

Qualifications & Experience	- Relevant teaching qualification and registration with the Education Council
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