



**Wellesley Parents' Association (WPA)
Meeting Minutes
Monday 12 October 2020
Staff Room, Days Bay at 7.00pm**

Association members attending	Brendan Pitman, Cilla Bennett, Kate Oppenhuis, Robert Pritchard, Anna Sims, Rosie Torbit, Kati Schroderus, Chloe Bridgeman, Greta Arden, Ding Wang, Rebecca Clancy, Bec Fitzpatrick, Allan Blundell
Apologies	Frances Crombie, Anna Vrede, Bridget Hargreaves, Melanie Mein, Nicola Maurd, Janelle Harland, Paul Fryer, Nicole Noldus, Rachel Wilson and Phillipa Bossley.

Opening – Welcome/Apologies

Cilla opened the meeting and thanked everyone for attending and welcomed Brendan back. Apologies were conveyed.

Previous Minutes review

The minutes from 10th August 2020 were confirmed as a true and accurate account. Moved by Chloe Bridgeman and seconded by Kate Oppenhuis.

Principal's Report

Brendan presented his report. The key things to note are:

- Thank you to all staff, especially Veronica, Steve, Robert and Karen for support during my sabbatical,
- Great work in Term 3 on numerous activities; marble run, Production, keeping the ship upright!
- Key initiatives for Term 4:
 - Marketing promotion – parents are asked to get involved with facebook and twitter promotional activity, share and comment where appropriate
 - Various events – thank you WCPA for helping with Artbourne, Mother/Son Tennis etc
 - Student/staff wellbeing is paramount given our year, and
 - Exciting and busy term ahead!
- Rally the WCPA numbers to increase interest – Brendan is keen to invite and host a Year 1-6 coffee catch up with Cilla.

Treasurer's Report

A summary of the treasurers report was presented by Robert. Key points include:

- Very little financial activity has occurred since the last meeting. There is unlikely to be much more in the way of income from the Entertainment books.
- The current bank authorities are Cilla and Robert and these need to move to Robert, Rosie Torbit and Paul Fryer for 2021. Robert to follow up the last part of the process with ANZ to get both signing authority.

School/Foundation Upcoming Events

WPA Social Event

A new date of Wednesday 11th November is confirmed for the Board, Staff & Parent drinks This will be communicated to the school board and community. The venue will be Dilingers on Lambton Quay and the PA will provide nibbles.

Artbourne 2020

This is currently underway

- Final gaps in the roster for Saturday are being filled
- Rosie suggested water jugs with lemon and mint for Saturday as we are expecting large numbers. Wellesley is also a voting centre
- Rosie thanked the PA for providing volunteers to help on all aspects of the event, and Brendan thanked Rosie and Glen for organising and pulling the event together.

Athletics Day

It was agreed a BBQ & ice blocks would be provided by the WPA.

- Junior School Year 1-3 on Wed 18th November, Robert to organise
- Middle school Year 4-6 on Tuesday 27th October, Robert to organise
- Senior School Year 7&8 on Friday 23rd October – need volunteers to lead this. If we are unable to find parents to organise and run this we will give students ice blocks following their event.

Junior disco

- Ding, Mel and Bridgette are organising this event, led by Ding
- Tickets to be sold via TryBooking
- If additional help is required Brendan suggested the House Leaders and Deputies could help
- Ding will get the decorating and food budget confirmed before purchases are made

Fundraising

Art Calendars/Diaries

- This is tbc, Phillipa is working hard to make this happen for 2020
- Cilla proposed that going forward the artwork is done in Term 1 or Term 2 to ensure it is ready to go for ordering of items in Term 3.

Entertainment Books

- No recent orders and it seems unlikely there will be many more sales this year.

Additional Business

- A special event will be held on 28 November. Chloe, Phillipa and Rachael have volunteered to assist Karen and SLT co-ordinate this event.
- WPA recruitment is a priority for 2021 with a number of roles being vacated in March 2021. We will be asking the school community to help fill the vacancies.

Playground Update

Alan Blundell presented the playground plan that is being worked on by the Wellesley Board Property Committee:

- The proposed plan has received initial positive feedback. More feedback will be sort as the plan is developed further. The plan allows for some parts of the structure to be moved to a new location in time.
- Next steps are to workshop the idea, create a list of ideas and designs, and then start conversations to those who can support the project. Alan estimates the project to take 1-2 years.
- A huge thank you was given to Alan for the time he has spent to develop the initial design concepts and for his commitment to this project.
- Cilla noted it will be good to have a focus for the WPA fundraising and having a plan for the playground will help with this. Previous money gifted to the school by the PA earmarked for the playground can be used.
- Rosie suggested elements like the sunshade could be covered by a grant and when ready, applications will be made.

Meeting closed: 8.55pm

Next meeting Monday 9th November 2020 (last one for 2020) PA Xmas drinks tbc (Dec)