



Wellesley College Parents' Association
AGM
Meeting Minutes
10 August 2020
Wellesley College Staff Room, Days Bay at 7.30pm

Committee Members	Kate Oppenhuis, Cilla Bennett, Bridget Hargreaves, Frances Crombie, Kati Schroderus, Anna Vrede, Chloe Bridgeman, Phillipa Bossley, Rachael Wilson, Ding Wang, Rebecca Clancy, Nicola Maud, Bridgette Smithson, Paul Fryer, Bec Fitzpatrick, Nicole Noldus, Angelique Sparnaay-Martin, Emma Worthington
School Representative	Veronica Stevens
Foundation Representative	Rosie Torbit
Apologies	Melanie Mein, Robert Pritchard, Greta Ardern, Anna Sims, Rochelle Parks, Jules Hyde.

Opening/Apologies

Cilla opened the meeting and thanked everyone for attending. Apologies were conveyed.

Previous Minutes

2019 AGM minutes reviewed and approved.

Chairperson's Annual Report

Cilla presented her 2019 Annual Report and read the report to the meeting.

Key points:

Events: Established WPA/Board and Staff drinks to help foster the school community spirit. Created a House sports (Athletics) day fostering healthy rivalry between the houses. Again, co-ordinated parent helpers for the very successful Grandparents Day and Artbourne.

Financial: Reference to the \$25,000 paid over to the school to be put towards the playground development.

School initiatives: The PA supported the school through the purchase of a BBQ, Hercules Marquee shelter and Kapa haka sticks.

Class representatives: Janelle Harland was thanked for putting up her hand to take over the Class Rep co-ordinator role in 2019 making sure class reps were supported.

Fundraising: We undertook some smaller fundraising initiatives in 2019 including a Junior School Disco, the sale of Entertainment Books, art calendars and diaries. Thanks to Kate Oppenhuis, Rosie Torbit, Angelique Sparnaay-Martin and Phillipa Bossley for successfully organising and coordinating these.

Policy and funding guidelines developed: An Art Policy was developed to help inform any future art purchasing decisions. This was handed over to the school to manage going forward. Guidelines around funding criteria for the WPA were also developed. These will make it clear for anyone submitting a funding request to the WPA.

Thanks: Expressed to all the committee members, members who took a key role in events and fundraising and the Foundation and School representatives for their engagement with the Association

A copy of the report is attached.

Treasurer's Report

As Robert was unable to attend, Frances Crombie presented the 2019 PA Accounts on his behalf.

Key points:

Income of \$14,798. Income was primarily from the term levies (\$12,028) and the parking (\$1,992) and from small margins on the Junior Disco and Entertainment Books.

Expenditure was \$31,617. Larger outgoings included a contribution to the school's playground development (\$25,000), the purchase of sports bags (\$1,217) and catering expenses for Grandparents Day (\$652).

Angelique Sparnaay-Martin asked whether the figures were correct for the entertainment books and Cilla said she would ask Robert to double check. After further discussion, it was noted that the difference was gross figure so it was correct.

A copy of the report is attached.

Election of new Committee

Current WPA members have agreed to stay on until the end of 2020 as committee members:

- Cilla Bennett (Will stay on as Chair until next AGM 2021. **No replacement found.**)
- Anna Vrede and Anna Sims (Will stay on as Co-Secretary until next AGM 2021. **No replacement found.**)
- Frances Crombie

- Kate Oppenhuis
- Kati Schroderus
- Bridget Hargreaves
- Phillipa Bossley
- Rachael Wilson

Current WPA members have agreed to stay on the committee and consider re-nomination at the next AGM in 2021:

- Rosie Torbit
- Bridgette Smithson
- Ding Wang
- Chloe Bridgeman
- Mel Main
- Robert Pritchard
- Jules Hyde
- Greta Ardern
- Nicola Maud
- Emma Worthington
- Rebecca Clancy

The following committee members have requested to stand down off the WPA immediately:

- Janelle Harland (will continue her role as Class Rep co-ordinator until she hands over to Nicola Maud)
- Amanda Gregan

The following people attending the meeting agreed to nomination for the Committee for 2020:

- Paul Fryer has agreed to take on the Deputy Treasurer role with immediate effect.
- Bec Fitzgerald has agreed to take on the Deputy Chair after a handover from Frances over the next few months.

A big thank you to you both from the committee.

All were elected into the Committee unanimously.

Election of Officeholders

The following Committee members were elected to the following Officeholder roles

Role	2020
Chairperson	Cilla Bennett
Deputy Chairperson	Frances Crombie Bec Fitzpatrick
Treasurer	Robert Pritchard
Deputy Treasurer	Paul Fryer
Secretary	Anna Sims and Anna Vrede

All were elected unanimously. We have a number of officeholders leaving their roles at the end of 2020. A further communication will go out to the school community to try and fill these roles.

Other business

Veronica Stevens acknowledged the work of the WPA from the school and it's contribution towards fostering a great community atmosphere. Thanks were given to parents representatives and WPA for all their help with events like Cross Country, Grandparents Day and Sunday Funday.

Meeting closed: 8.00 pm.