



**Wellesley Parents' Association (WPA)
Meeting Minutes
Monday 8th June 2020
Staff Room, Days Bay at 7.30pm**

Association members attending	Cilla Bennett, Kate Oppenhuis, Veronica Stevens, Rosie Torbit, Robert Pritchard, Frances Crombie, Anna Sims, Kati Schroderus, Rochelle Park, Bridget Hargreaves, Greta Ardern, Chole Bridgeman
Apologies	Mel Main, Bridgette Smithson, Janelle Harland, Anna Vrede, Phillipa Bosley, Brendan Pitman

Opening – Welcome/Apologies

Cilla opened the meeting and thanked everyone for attending. Apologies were conveyed.

Previous Minutes review

The minutes from 10th February 2020 were confirmed as a true and accurate account. Moved by Francis Crombie and seconded by Kati Schroderus.

Principal's Report

Veronica highlighted the keys points from Brendan's report including:

- Everyone is back and settled after moving out of lockdown and this week school assembly will move back into the hall and chapel next week.
- There has been great feedback from the online learning programme that was put in place and used throughout Alert Levels 3 and 4. We have had 5 new students join Wellesley since returning to school. The feeling in the wider community is that the online programme showed the capability and excellent response put in place which allowed Wellesley students to be connected and continue to learn throughout with very little disruption.
- Veronica highlighted how prepared Wellesley were going into lockdown and the foresight that Brendan had to be prepared and ready when level 4 was announced, and students were no longer physically able to come into school.
- An innovation session was held this week with the Board and Senior Staff to plan for the future.
- Cilla asked that a big thank you from the PA be passed onto all staff (teachers and support staff) for their huge effort over the last 3 months.

Treasurer's Report

A summary of the 2019 treasurers report was presented.

- Each meeting Robert will provide a payments list. There has been little activity of late but there are some payments scheduled to be made.
- Robert again requested that all expenses and payments associated with the PA need to go through the PA bank account, not the office/general Wellesley account.
- Robert is still to pay the refund received for the returned old BBQ into the PA account.
- Robert has completed the de-register for GST and is still waiting for the process to be finalised.

PA Communications

Art purchasing policy is almost complete

- There is one outstanding art work where the cost is not known. This is a work in progress and Rosie is looking into this. Rosie will circulate the inventory.
- The Piano was also donated by the PA. Rosie was unaware of this and suggests it needs a plaque and offered to do this.
- Rosie will ask Amanda to put a blurb together as part of the policy and inventory. Once this is done it will be ready to handover to the board to manage. Rosie will follow up with Amanda.

School/Foundation Upcoming Events

House Day Afternoon - debrief

This was organised and run by Brendan. The house chants were a highlight and it was suggested it would be good to find another occasion to keep these chants going (and to use banners made) and to become a regular activity at sporting events.

Sunday Funday - debrief

Great weather and everyone enjoyed it. It was lovely to have staff and their families come along too. A few suggestions were made for next year:

- BBQ should be closer to the action, possibly be on the field
- Don't separate year groups, keep everyone together
- Francie will put some notes together and recommendations

Cross Country - debrief

The cross country was a great event. In light of recent events it was great for the boys and an excellent opportunity to bring parents from the year groups

back into school throughout the day. Without Covid-19 restrictions it would be good to look at a whole school event run at the same time next year.

Ideas for next year include:

- Whole school event with more year groups grouped together and the event run over a shorter time frame
- PA providing some light refreshments
- Coffee cart
- Whole school event and encourage more parents to come along and enjoy
- Include house chants and banners

WPA Social Event

Francie will look at a possible date for term 3 and will propose this to the board.

Artbourne 2020

Glen is very keen to ensure the momentum continues and we take the opportunity to reflect on the last 10 years. The draft plan for this year includes:

- Wellesley community focus with artists invited from the Wellesley wider community.
- PA to part (not sure what this means) with the Wellesley Foundation to supply exhibition panels. Rosie suggested that other than supporting the cost of the exhibition panels, the Foundation would not get involved.
- A smaller event with approximately 30 artists.
- Art would be taken away by the new owner at the time of purchase.
- PA would be asked to help with hanging and labelling.
- Suggested date is Labour Weekend, however Veronica will continue the conversation around the proposed date. It was pointed out that many of the PA would not be available to help on the Saturday and pack down on the Sunday. Also it should be considered that Labour Weekend could result in a lot fewer families and members of the community attending.

Grandparents Day

- The date is to be confirmed. Veronica suggested while it will make for a very busy week at the end of term 3, it could be held the day after the final production night. The PA agreed a number of grandparents would come to Wellington for the day and it could work for them to extend their time to include the production.

Back to School Day

- Bridget asked if a date could be considered again for 2020. Rosie is keen to get this day back up and running as it has in the past.
- Rosie will look at a date to work with the College mid-term break in August.

PA Help with upcoming events

Dates of upcoming events and tasks will be allocated at the next meeting and through Class Reps.

Fundraising

Art Calendars/Diaries

- Robert will confirm the finance systems are in place and whether Phillipa would be happy to run this fundraiser again this year.
- Rosie asked if there are options for specific items and if the school could have some say over what items are included. Robert will talk to Phillipa about this.

Entertainment Books

Sales are coming in. There is no active marketing taking place other than a few updates in weekly update from Karen.

Additional Business

- Rochelle Park can no longer continue as a bank signatory. Cilla will continue through until the AGM in 2021 when she will finish as the Chair. Rosie agreed to become the 3rd signatory and Robert will get the process underway with the bank. Cilla acknowledged and thanked Rochelle for her huge and ongoing commitment to the Wellesley PA and well beyond her son attending the school.
- The school dance for senior students is yet to be confirmed and also the junior disco. The PA are keen to see the senior student school dance take place. It is an event much anticipated by the boys, and also a good opportunity for class reps to get parents together for a drink before picking up their son from the dance. Veronica will ask the SLT for an update on the timing of a senior dance.

AGM

- To be held 10th August, followed by a brief PA Meeting.

Meeting closed: 9.00pm

Next meeting & AGM Monday 10th August 2020