



**Wellesley Parents' Association (WPA)
Meeting Minutes
Monday 14th October 2019
Staff Room, Days Bay at 7.30pm**

Association members attending	Cilla Bennett, Kate Oppenhuis, Brendan Pitman, Chloe Bridgeman, Robert Pritchard, Rosie Torbit, Bridget Hargreaves, Anna Vrede, Frances Crombie, Kati Schroderus, Louise Croxford, Phillipa Bosley, Rachael Wilson, Amanda Gregan; Bridgette Smithson
Apologies	Emma Worthington, , Sylvie Gould, Helene Belliss, Rochelle Parks, Janelle Harland, Annabelle Acland

Opening – Welcome/Apologies

Cilla opened the meeting and thanked everyone for making every effort to attend with a good number at the meeting. Apologies were conveyed.

Previous Minutes review

The minutes from 9 September were confirmed as a true and accurate account. Moved by Rosie Torbit and seconded by Cloe Bridgeman.

Principal's Report

Brendan highlighted the keys points from his Principal's report including:

- Day one has been good and it's lovely to have the boys back.
- Rollcall is the new bus rider monitoring system that Wellesley will introduce in week 4. Information is being gathered from parents whose children take the bus to and from school. The idea is more to help with monitoring junior pupils and in an emergency the school and parents will be able to know where on their route the bus and students are.
- We are actively promoting Wellesley in communities and hosting an evening in Heretaunga and Karori where prospective families and friends of current Wellesley families are invited along. The first Information Evening is on Thursday 24th October and 7th November in Karori. Brendan is calling on all families to help with promoting these evenings.
- Brendan is looking to do an Annual Survey which will go out to the whole school soon.

Treasurer's Report

Robert presented the draft WPA Income statement for 1 September 2019 to 30 September 2019.

Areas of interest to note include:

- Term 3 levies have been received but we continue to chase Term 2 levies. Robert will follow this up.
- The transfer of the \$25,000 from WPA to the playground fund has gone through and been received.
- The invoice for the Grandparents Day sandwiches is not yet paid.

PA Communications

Art purchasing policy is a work in progress

- An inventory including a photo of each artwork should sit alongside the policy. Rosie will check with Glenn to see if he has this. If not one will be put together. This inventory should include all art that is part of the school collection and identify who donated each piece. Rosie has offered to compile an inventory.
- There have been 6 pieces purchased or contributed to by the WPA.
- The policy could allow existing collection pieces to be auctioned off.
- There needs to be three objectives that form the basis of the policy. Amanda to draft an art purchasing policy and present at next meeting for discussion.

Opportunity to Purchase and add to the PA Art Collection:

- Rosie showed everyone the piece that Natchez had done while in residence at Wellesley. The piece titled Distant Traces of the Pencarrow Hills is valued at \$1,400. The WPA agreed to purchase the painting with 30% of the sale price going to the Wellesley Foundation.
- Rosie will send the contact through to Robert for the purchase and donation to the Foundation.

School/Foundation Upcoming Events

House Day

- After discussion with the staff, the senior syndicate have asked for House Day to be deferred to Term 1 2020 and combined with the school picnic.
- Cilla and Frances followed up with Brendan and proposed a fun house event that will take a couple of hours with activities and students could compete with their house song. No date has been agreed and more discussion was had about the timing. Members agreed that perhaps having a 'house event' in term 1 was a good way for students to get to

know others in their house, especially those new to school and build commraderie for the year ahead. A date for the 2020 calendar will be agreed with the office.

Athletics Day

- These are coming up in week 3 and students will be encouraged to dress up with accessories in their house colours, PE shirts are required to be worn.
- The WPA have agreed to run a sausage sizzle and provide a free sausage and ice block for all students.
- A call is currently going out to parents to help on the each BBQ for the junior, middle and senior athletics days and preparation for what should be fun events. The WPA is pleased to be able to support the staff with these events.

WPA Social Event

- Parent drinks are being held at Dillengers at Midland Park in Wellington on Wednesday 23rd October.
- The WPA have agreed together with the board that everyone will receive 1 complimentary drink and the WPA will contribute up to \$500 towards this.
- This is a great end of year opportunity for parents to gather.

Junior School Disco

- This is happening on Friday 8th November and Kate O is sorting parent help for the night and a crew to help with decorations and planning of the night.

Class Reps

Class Reps are needed for 2020

- A call for 2020 class reps will be made during this term. A group of class reps will then be formed for 2020.
- Louise and Cilla are looking to step down as Class Rep Co-ordinators at the end of 2019. Please consider filling this role. Cilla will ask the current class reps if there is anyone able to come on board as the Class Rep Co-ordinator.
- It has been suggested to class reps they organise a Term 4 event before the calendar gets too full. Some events are already planned.

Fundraising

Art Calendars/Diaries

- Glenn is working with all students to complete their artwork and this will be done by the end of week 2.
- Phillipa has chosen 5 items and is preparing the order form. She will ask the office to put a note in the newsletter to give everyone a heads up it is coming.

Additional Business

Sandpit

- Brendan said they are discussing with students about the location of the sandpit.
- The PA are funding ½ the cost of the development and installation of the sandpit.

Marketing Discovery Days and Information Evenings

- Sylvie would like help with distributing flyers. Chloe has offered to do this. Rosie will let Sylvie know that an A4 poster has been suggested as more useful for some locations rather than flyers.
- As Brendan mentioned the PA are invited to come along to the upcoming information evenings in Heretaunga on 24th October and 7th November in Karori. We are encouraged to bring prospective families and to help spread the word. An email has already gone to Upper Hutt families and the same will go to those families in Karori and surrounding suburbs.

Meeting closed: 8.40pm

Next meeting Monday 11 November 2019