



**Wellesley Parents' Association (WPA)
Meeting Minutes
9 September 2019
Staff Room, Days Bay at 7.30pm**

Association members attending	Cilla Bennett, Kate Oppenhuis, Chloe Bridgeman, Rochelle Parks, Robert Pritchard, Rosie Torbit, Bridget Hargreaves, Anna Vrede, Frances Crombie Annabelle Acland, Janelle Harland
Apologies	Brendan Pitman, Kati Schroderus, Louise Croxford, Rachael Wilson, Emma Worthington, Phillipa Bosley, Amanda Gregan, Sylvie Gould, Helene Belliss, Matt Hayes, Bridgette Smithson

Opening/Apologies

Cilla opened the meeting and thanked everyone for attending. Apologies were conveyed. Matt Hayes and Helene Belliss had previously advised they would like to join the WPA but are now no longer able to do this.

Previous Minutes review

The minutes from 5 August were confirmed as a true and accurate account. Moved by Rochelle Parks and seconded by Janelle Harland.

Principal's Report

Brendan was unable to attend the meeting and sent his apologies that there would be no Principal update for this meeting.

Treasurer's Report

Robert presented the draft WPA Income statement for 1 August 2019 to 31 August 2019.

Areas of interest to note include:

- Term 3 levies have been received but we continue to chase Term 2 levies. Robert will follow this up.

- The transfer of the \$25,000 from WPA to the playground fund will be undertaken soon.
- We continue to receive money from sales of the Entertainment Book. As this isn't an official fundraiser for the school, rather a word of mouth thing, we won't promote it through our usual channels.

PA Communication

The 'WPA request for funding' policy drafted by Andrea around requests to the PA for funding was approved by the committee. Cilla to confirm where final copy will be stored and /or shared. Policy attached.

Art purchasing policy – Amanda not at this meeting so we've deferred discussion on this until the next meeting.

School/Foundation Events

ARTBOURNE Artist in Residence and Student Art Exhibition

- Art Exhibition to be held on Tuesday 24th September. Kate Oppenhuis has mostly a full roster of volunteers and is all set for a busy few days.
- A few Board members are keen to help at the event. Rosie and Kate to confirm closer to the time who from the Board will attend.
- Name tags to be provided to the Board and WPA members for the event.

Grandparents Day

- More helpers are needed for this very special day in the school calendar. We need 2-3 helpers in the morning and more required for the afternoon. WPA members to email Louise if they can help.
- Discussed approaching the class reps to encourage parents to be involved. Louise Croxfield is coordinating this.

House Day

- After discussion with the staff, the senior syndicate have asked for House Day to be deferred to Term 1 2020 and combined with the school picnic.
- There was a lot of discussion about finding a date that won't cause extra work for the teaching staff, as well as the determining the right kind of event.
- The committee feel that House Day is quite different to the school picnic. Encouraging and fostering school spirit and fun rivalry between the houses is very important and should be the primary objective of House Day.

- WPA expressed frustration and disappointment that most ideas presented to the senior syndicate this year had been rejected and no middle ground had been reached.
- It was proposed that Cilla and Frances present some options for discussion at an upcoming senior syndicate meeting. Cilla to work with Karen to find an appropriate time. Cilla and Frances keen to meet with Brendan first to discuss. The WPA want to work with the staff and support the Senior Leadership Team, but also give something visible back to the school community and be seen to be doing something.

Class Reps

- All going well with class reps with some recently holding class events.

Fundraising

Art Calendars/Diaries

- Phillipa Bossley is coordinating the Art Calendar and Diary fundraising for this year. Planning is on track and artwork created in class will be used instead of a creating new artwork to ease workload. Phillipa will need help sending these out.

Junior School Disco

- Idea supported by junior syndicate staff.
- Kate Oppenhuis has volunteered to lead the organisation as WPA Representative with the support of junior parents.
- Lisa Allen will be the teacher liason and the office will manage ticket sales.
- The disco is not a fund raiser, simply a fun event for the junior classes.

Additional Business

WPA Social Event

- Suggested to hold drinks in Term 4 at Dillingers in central city.
- The Board are keen to be involved to help lift their profile.
- Frances propped Wednesday 23 October from 6pm.
- Cilla suggested the BOT members and teachers wear name tags so everyone knows who they are.
- Details to be finalised and date then shared with school community.

Sandpit

- WPA very keen to support the construction of a new sandpit for use by all ages.
- Brendan has obtained quote for construction.
- Cilla proposed that the WPA fund half of the cost. This was confirmed by all at the meeting.
- Location and timing to be discussed with Brendan.

Back to School Day

- This special day for Old Boys will be in the calendar for the Friday 29th May 2020.

PA membership

- It was noted that the majority of those on the WPA had boys in Y7 or 8 so would be looking to move off the committee in one to two years. Brendan and Gavin were going to discuss some strategies to encourage parents of younger children to join the WPA. An invitation to our Christmas Drinks will be extended to those who are interested.

Meeting closed: 8.45pm

Next meeting Monday 14 October 2019