



**Wellesley College Parents' Association
Meeting Minutes
6 August 2018
Wellesley College Staff Room, Days Bay at 7.30pm**

Association members attending	Rochelle Parks, Katy Lethbridge, Bridget Hargreaves, Louise Croxford, Kate Oppenhuis, Cilla Bennett, Frances Crombie, Rosie Torbit, Annabel Acland and Chloe Bridgeman
Apologies	Phillipa Bossley, Madeleine Andrews, Rachael Wilson, Robert Pritchard, Kati Schroderus and Veronica Stevens

Opening/Apologies

Katy opened the meeting and thanked everyone for attending. Apologies were conveyed.

Previous Minutes review

Katy tabled the previous meeting's minutes. These had been reviewed by everyone prior to the meeting. The minutes were confirmed as a true and accurate account.

Principal's Report

Rosie gave an update on behalf of Veronica, who was unable to attend on behalf of the Principal:

- Brendan is back full time three days a week (Tuesday, Wednesday and Thursday) and is on the mend.
- Steve is away on long-service leave.
- Karen is away on a course, back this Thursday.
- Chevron, Gavin and Veronica are all doing amazing jobs in their new roles.

Treasurer's Report

Rochelle presented the PA Income statement for the period 1 to 31 July 2018 on behalf of Robert. Areas of interest to note include:

- The \$200 payment to the Red Cross was left over from the Gala.
- The \$25,000 payment to the school is a PA donation for the playground.

Katy said that they have nearly completed the process of changing the signatories for the bank account.

PA Communication

Karen has made some changes to the PA pages on the website, and this is a work in progress. Katy will liaise with Veronica to see if bios/photos of the teachers can be added to the school website.

Katy is going to send out a separate email updating parents on the PA's activities, where we need help etc.

School Events

Grandparents' Day

Frances said that 2018 Grandparents' Day went really well and is now a well-oiled machine. Some points to note for next year:

- Gluten free: we need some gluten free sandwiches and more gluten free baking generally.
- Sausages rolls were a hit.
- Bought 'baking' is not a winner and is easily identified by Rachel.
- It's nice for the senior students who don't have grandparents there to have a job, such as handing around some food.
- Some grandparents appreciate a side plate as they can't juggle a cup and saucer with a serviette of food.
- Blue and green ribbons to identify the milk jugs are helpful.

Artbourne

Organisation for this is underway. Amanda Mallet is organising a group of helpers for opening night (1 November) and the PA will organise a roster of helpers for the other days. The school will send out communications about this shortly.

Junior/middle school disco

This is planned for Friday 26 October. Angelique is organising and has agreed with the school that Chilton St James' girls will be invited this year. Some PA members raised a couple of questions about the dance which will be communicated with Angelique directly.

Class Reps

Cilla said she will send out a reminder to class reps to welcome any new boys to their classes. She will suggest that classes may want to do an event this term, especially if they haven't done anything yet.

Fundraising

Entertainment Books

The update of Entertainment Books has been slow this year (20 sold) so we will send out one final reminder.

Art Calendars/Diaries

Katy is liaising with Glen about this and they had hoped to use Artbourne creations to save the boys having to do two separate pieces. However, it may be that the Artbourne work won't be suitable for cards/calendars etc., in which case they will organise something else.

Katy said the supplier offers an online ordering system which means slightly less profit for the PA but a lot less administrative work around the ordering. The PA welcomed this option.

Fundraising suggestions – drink bottles

Katy said that an old boy has suggested selling aluminium drink bottles as a fundraising idea. The PA decided not to proceed with this.

Constitution

Katy took the PA through the various amendments to the Constitution, which were approved in principle. This will be ratified at a Special Meeting, to be held on 10 September. Note that a quorum of 10 members is required for this.

Additional Business

BBQ

A quote is still being sought for this.

Games for lunchtime

Katy said that the junior school have been given their games and there are 26 more left to cover. Katy asked for some help covering these and will send out some suggested time slots to finish this job.

Marquee

Katy to follow up with Jeremy about where we have got to with getting quotes for this.

Forward Gear

Bridget to follow up with Steve/Veronica about whether they have heard back from Randwick School about their interest in partnering with Wellesley in this project.

AOB

There was no other business.

Meeting closed: 9.10pm.

Next meeting Monday 10 September 2018