



**Wellesley College Parents' Association
Meeting Minutes
16 October 2018
Wellesley College Staff Room, Days Bay at 7.45pm**

Association members attending	Amanda Gregan, Janelle Harland, Rachael Wilson, Katy Lethbridge, Robert Pritchard, Louise Croxford, Cilla Bennett, Chloe Bridgeman, Bridget Hargreaves, Madeleine Andrews, Brendan Pitman, Rochelle Parks, Annabel Acland and Michelle Newington
Apologies	Philippa Bossley, Kate Oppenhuis, Rosie Torbit, Kati Schroderus and Frances Crombie

Opening/Apologies

Katy opened the meeting and thanked everyone for attending. Apologies were conveyed.

Previous Minutes review

Katy gave an overview of the previous meeting's minutes. These had been reviewed by everyone prior to the meeting. The minutes were confirmed as a true and accurate account.

Principal's Report

Brendan tabled a written report, which included the following points:

- Thanks to staff and boys and all the parent helpers for the two wonderful productions last term. It was a real treat and great fun for all.
- Donate a Dollar Day raised over \$4000 for Randwick school.
- Next year we will have two Year 4 classes.
- Discussion continues around languages and an implementation of a second language at Wellesley in school time. Te Reo Maori - we would like to see this inculcated by staff into each classroom over the coming years as well.
- Refreshed brand and website based around 'Discover your Best' is underway.

- Masterplan update – we are looking at outdoor spaces in the near future with the first major project (the Playground) to be started after the swimming season (possibly as early as April next year).
- Special thanks to Katy for all the work and discussion around the PA constitution, it was huge and really well done.
- Thanks to Steve and Veronica who came to the PA meetings whilst I was injured and thanks to all the parents for their support during my long and frustrating recovery.
- Congratulations to Veronica on her appointment as Deputy Principal Teaching and Learning.

Treasurer's Report

Robert presented the PA Income statement for 1 to 30 September 2018. This was reviewed by all attending members and clarification was provided by Robert.

PA Communication

- Website update: The survey is completed and this project is a work in progress.

Artbourne

- Katy gave an update on Artbourne which is the next big school event.
- PA will organise parent helpers for the café, sales and pack down.
- The PA agreed to buy a piece of art which will be donated to the school. The agreed budget is \$2,500.
- Amanda's suggested that we do an inventory of the school's art collection, noting each piece's provenance etc. Then one day we could exhibit the collection as part of another art-focused event. Katy will discuss this with Margie.

Spooky Disco

- Angelique is organising this and looking for parents to support.
- Robert and Rochelle are already helping with the floats on the night.

School picnic

- It was agreed that this was an important social gathering in the school calendar.

- Brendan said they would be sure to include a postponement date next year. Cilla suggested March might be more settled weather.
- The PA indicated it is keen to help out, perhaps organising food trucks, or ice creams or a sausage sizzle.
- Katy will stay in touch with Karen on this.

Class Reps

- Cilla will send out a questionnaire to this year's class reps to see what has worked well.
- She will organise a get together to say thanks to class reps and to try to identify people who are keen to do it again next year.

Fundraising

Art Calendars/Diaries

- Katy and Glenn have agreed on existing art work will be used for this.
- Work needs to start soon if the products will be ready by the end of the year.
- Janelle and Amanda offered to help collect and collate the children's art work and will liaise with Katy.

Constitution

- Changes to the Constitution were adopted at the Special General Meeting tonight (see separate minutes).
- Katy will update the records held at the Charities Commission and the Companies Office (for the Incorporated Societies).

Additional Business

- **BBQ:** Robert presented a quote for a very basic, easy-to-move BBQ with a hot plate, but no hood. The cost is \$169 plus the cost of a gas bottle. Brendan suggested getting the swap and go bottles. The PA agreed to buy one of these BBQs and continue using the old one and see how it goes.
- **Marquee:** Katy gave some more information about the marquee, which she and Jeremy estimate will be used about 12 times a year. It is an 'easy-up' marquee, which is reasonably big and heavy but can be

transported on a trolley and will fit in the school van. It will have pegs to secure it on grass and sand bags for concrete.

- **Gala 2019:** There was a short discussion about the Gala, which was deferred until the next meeting. There was general agreement that any Gala-type event should go back to the end of the year. Cilla asked if the school had an actual need for money, and if so how much and what for. An alternative could be a 'fiesta'/picnic that was more relaxed and not such a mission to organise. Katy is going to send round a few ideas about this and add this issue to the agenda of the next meeting, for a more detailed discussion.

Meeting closed: 9.20 pm.

Next meeting 12 November 2018.